

COUNCILLORS' INFORMATION BULLETIN

Tuesday, 8 August 2023

Bulletin No: IB/1194

INFORMATION ITEM	Pages
<p>1 Delegated Planning Decisions</p> <p>Delegated planning decisions for the week beginning 31 July 2023 are attached. Contact for enquiries: Jean McPherson, Group Manager (Development Management) on jean.mcpherson@crawley.gov.uk.</p>	3 - 4
<p>2 Temporary Traffic Regulation Orders</p> <p>The following documents are attached in relation to Temporary Traffic Regulation Orders:</p> <ul style="list-style-type: none"> • List of Temporary Traffic Regulation Orders. • Brighton Road, Southgate (Appendix A). • Radford Road, Crawley (Appendix B). • Rusper Road, Ifield (Appendix C). • Charlwood Road, Horsham District (Appendix D). • The Boulevard, Town Centre (Appendix E). • The Broadway, Town Centre (Appendix F). • Pound Hill footpath, Pound Hill (Appendix G). • Prestwood Lane, Ifield (Appendix H). 	5 - 22
<p>3 Action Taken Under Delegated Authority (Significant Operational Decision): Reinstatement of Taxi Fee Post Constitutional Change</p> <p>An unintended consequence of the Licensing Committee Functions (Function A) within the Constitution (prior to revision by Full Council on 19/07/23) created a conflict which means that all decisions relating to fees and charges for licensing functions are required to be made at Licensing Committee regardless of the receipt of objections. This conflicts with current practice in relation to the review of fees and charges outside of the Budget set at Full Council.</p> <p>An additional fee of £15 was included as part of the hackney carriage and</p>	



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private hire licence process to take account of additional regulatory and compliance checks required as part of the fit and proper test for individuals. Once the anomaly was identified, this fee was suspended and those who have already paid it will be refunded over the next 12 months.

On 20 July 2023, the Head of Community Services took the decision to reinstate the £15 fee from 1st October 2023, following the required revisions to the Constitution at Full Council on 19/07/23 and agreement from the Licensing and Governance Committees. Further information on this decision can be found on the Council's [website](#).

4 **Action Taken Under Delegated Authority (Significant Operational Decision): Animal Activity Licence - Arranger Fee**

In common with all cat and dog boarding settings in a private residence, the Council as Licensing Authority visit, assess and score settings according to Animal Activity Licensing but in order to cover the additional regulatory requirements, the Council needs to address the issue of arrangers/franchise operations. These businesses will have their documentation assessed in principle as a business/franchise through whom host families are identified, operate under the principles of the said Arranger/Franchise Operation and where dogs are then boarded. The current Part A fee for a licence is £189.90 and this is the fee that is charged for Arrangers Licences as we need to recover the costs of administering the process. In addition, any changes to the Arrangers Licence, such as the addition of a host family or removal of the same/change of details will also need a fee as this does require administrative work and the production of new licence and associated documentation as £25.

Fees Proposed:

Arrangers Licence (New) £189.90

Arrangers Licence (Renewal) £110

Change Of Details/Inclusion of Host £25.

On 27 July 2023 the Head of Community Services took the decision to approve the fees as set out. Further information on this decision can be found on the Council's [website](#).

5 **Press Releases**

Press releases are available at www.crawley.gov.uk/news.

CRAWLEY BOROUGH COUNCIL

DELEGATED PLANNING DECISIONS

The following decisions were issued, subject to conditions, under delegated powers for the period 31/07/2023 and 04/08/2023

Application Number	Location	Proposal	Date of Decision	Decision
CR/2021/0876/CC1	THE WYATTS TWO, RADFORD ROAD, POUND HILL, CRAWLEY	Discharge of conditions 3 (schedule of materials & samples), 6 (surface water disposal drainage details), 7 (slab levels), 8 (water resilience), 10 (level for level flood plain storage works), 11 (car parking space), 12 (electric vehicle charging spaces), 13 (water efficiency), 14 (sustainability), & 15 (landscaping scheme part 1) pursuant to CR/2021/0876/FUL for demolition of existing bungalow and erection of replacement detached dwelling and erection of a new front boundary wall.	31 July 2023	SPLIT DECISION
CR/2022/0802/FUL	O/S JCN OF THE PAVEMENT & QUEENSWAY, NORTHGATE, CRAWLEY, RH10 1XU	Proposed installation of 1no. new BT street hub, incorporating 75" LCD advert screens plus the removal of associated BT kiosk(s).	4 August 2023	REFUSE
CR/2022/0809/ADV	O/S JCN OF THE PAVEMENT & QUEENSWAY, NORTHGATE, CRAWLEY, RH10 1XU	Advertisement consent for proposed installation of 1no. new BT street hub, incorporating 75" LCD advert screens plus the removal of associated BT kiosk(s).	4 August 2023	REFUSE
CR/2023/0073/FUL	12 TEESDALE, SOUTHGATE, CRAWLEY	Retrospective planning permission for erection of single storey rear extension.	3 August 2023	PERMIT
CR/2023/0108/FUL	26 WEST STREET, SOUTHGATE, CRAWLEY, RH11 8AW	Erection of a new front porch, single storey rear extension and enlargement of existing rear dormer window, following demolition of existing front porch and part demolition of single storey rear extension.	3 August 2023	PERMIT

CR/2023/0173/FUL	UNIT 4, COUNTY MALL, STATION WAY, NORTHGATE, CRAWLEY	Reinstatement of doors to existing shopfront.	1 August 2023	PERMIT
CR/2023/0249/ADV	UNIT 4, COUNTY MALL, STATION WAY, NORTHGATE, CRAWLEY	Advertisement consent for 1 no. internally illuminated projecting sign and 1 no. internally illuminated fascia sign to existing retail unit.	1 August 2023	CONSENT
CR/2023/0291/TEL	POUNDLAND, UNIT 1, 3 BROADFIELD BARTON, BROADFIELD, CRAWLEY	Prior approval for proposed removal of 3no. existing antennas and support poles. Proposed installation of 6no. antennas, 1no. 300mm dish, 1no. 600mm dish and 1no. 7.0m stub tower.	1 August 2023	PRIOR APPROVAL REFUSED
CR/2023/0327/192	40 FORESTER ROAD, SOUTHGATE, CRAWLEY,	Certificate of lawfulness for proposed removal of existing pergola and erection of a single storey rear extension.	2 August 2023	PERMIT
CR/2023/0353/192	127 HAWKINS ROAD, TILGATE, CRAWLEY, RH10 5NP	Certificate of lawfulness for proposed demolition of existing small single storey rear extension and erection of new single storey rear extension that extends 3m to the rear with maximum height of 3.00m with 1 no. roof lantern.	2 August 2023	PERMIT
CR/2023/0386/HPA	21 FILBERT CRESCENT, GOSSOPS GREEN, CRAWLEY	Prior notification for the demolition of existing rear conservatory and erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4.12m, and have a maximum height of 3.70m and an eaves height of 2.50m	2 August 2023	PRIOR APPROVAL NOT REQUIRED

Agenda Item 2

List of Temporary Traffic Regulation Orders

The following documents are attached in relation to Temporary Traffic Regulation Orders:

- Brighton Road, Southgate (Appendix A).
- Radford Road, Crawley (Appendix B).
- Rusper Road, Ifield (Appendix C).
- Charlwood Road, Horsham District (Appendix D).
- The Boulevard, Town Centre (Appendix E).
- The Broadway, Town Centre (Appendix F).
- Pound Hill footpath, Pound Hill (Appendix G).
- Prestwood Lane, Ifield (Appendix H).

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PUBLIC NOTICE

Temporary closure of Brighton Road, Southgate, 20th August 2023.

NOTICE IS HEREBY GIVEN that from the date specified below, West Sussex County Council has temporarily closed to all traffic, Brighton Road, Southgate, in the Crawley District (B) under Section 14(2) of the Road Traffic Regulation Act 1984, as amended, on Brighton Road outside number 5.

The temporary closure is scheduled to commence on 20th August 2023 for up to 5 days (it is estimated to be completed on 20th August 2023) and is required for the safety of the public and workforce while UK Power Networks undertakes a new connection. Road will be closed between junction with Bank Terrace and Number 22, inclusive of East Park junction with Brighton Road.

The restriction will be in place **day-time only** from 08:00 until 17:00

An alternative route will be signed on site but please visit <https://one.network/?tm=134672324> for more details.

Access maintained for emergency services, residents and pedestrians.

For information regarding this closure please contact Sunbelt Rentals on behalf of UK Power Networks on 03700 500792 who will be able to assist with scope of these works.

Dated: 3rd August 2023

Matt Davey

Assistant Director of Highways, Transport and Planning

West Sussex County Council

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PUBLIC NOTICE

Temporary closure of Radford Road, Crawley, 22nd August 2023.

NOTICE IS HEREBY GIVEN that from the date specified below, West Sussex County Council has temporarily closed to all traffic, Radford Road, Crawley, in the Crawley District under Section 14(2) of the Road Traffic Regulation Act 1984, as amended, on Radford Road for a distance approx 143 metres.

The temporary closure is scheduled to commence on 22nd August 2023 for up to 5 days (it is estimated to be completed on 22nd August 2023) and is required for the safety of the public and workforce while Balfour Beatty undertakes a Road Closure on Radford Road opposite Radford Farm for carriageway patching.

The restriction will be in place **off peak only** from 09:30 until 15:00

An alternative route will be signed on site but please visit <https://one.network/?tm=135160739> for more details.

Access maintained for emergency services, residents and pedestrians.

For information regarding this closure please contact Balfour Beatty on 01243 642105 who will be able to assist with scope of these works.

Dated: 2nd August 2023

Matt Davey

Assistant Director of Highways, Transport and Planning

West Sussex County Council

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PUBLIC NOTICE

Temporary closure of Rusper Road, Ifield, 25th August 2023.

NOTICE IS HEREBY GIVEN that from the date specified below, West Sussex County Council has temporarily closed to all traffic, Rusper Road, Ifield, in the Crawley District (B) under Section 14(2) of the Road Traffic Regulation Act 1984, as amended, on Rusper Road for a distance approx 223 metres.

The temporary closure is scheduled to commence on 25th August 2023 for up to 5 days (it is estimated to be completed on 26th August 2023) and is required for the safety of the public and workforce while West Sussex County Council undertakes carriageway patching. Road will be closed between junction with The Millbank and junction with Tangmere Road.

The restriction will be in place **overnight only** from 20:00 until 06:00

An alternative route will be signed on site but please visit <https://one.network/?tm=134310788> for more details.

Access maintained for emergency services, residents and pedestrians.

For information regarding this closure please contact West Sussex County Council on 01243 642105 who will be able to assist with scope of these works.

Dated: 12th June 2023

Matt Davey

Assistant Director of Highways, Transport and Planning

West Sussex County Council

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PUBLIC NOTICE

Temporary closure of Charlwood Road, Rusper CP, 28th August 2023.

NOTICE IS HEREBY GIVEN that from the date specified below, West Sussex County Council has temporarily closed to all traffic, Charlwood Road, Rusper CP, in the Horsham District under Section 14(2) of the Road Traffic Regulation Act 1984, as amended, on Charlwood Road for a distance approx 20 metres.

The temporary closure is scheduled to commence on 28th August 2023 for up to 5 days (it is estimated to be completed on 30th August 2023) and is required for the safety of the public and workforce while Southern Water undertakes a 24hr road closure between Bonnetts Lane and The Street to allow customer water pipes and meters to be installed.

The restriction will be in place **24hrs/day**

An alternative route will be signed on site but please visit <https://one.network/?tm=134515761> for more details.

Access maintained for emergency services, residents and pedestrians.

For information regarding this closure please contact Southern Water on 01403 282844 who will be able to assist with scope of these works.

Dated: 16th June 2023

Matt Davey

Assistant Director of Highways, Transport and Planning

West Sussex County Council

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Please be advised that West Sussex County Council has received a request for Temporary Traffic Regulation as follows:

Road Name	The Boulevard	
Village/Town/Parish	Crawley, Northgate	
Specific Location	Junction with The Broadway, The Boulevard, Crawley	
Reason for TTRO	Overnight road closure, required to allow Balfour Beatty to undertake Carriageway Repairs. Road will be closed between Northgate Avenue Roundabout and junction with High Street	
Proposed Start Date / Time	Date: 18th September 2023	Time: 20:00
Proposed End Date / Time	Date: 19th September 2023	Time: 06:00
The restriction will be effective	Night-time only from 20:00 to 06:00	
Access arrangements	Access maintained for emergency services, residents and pedestrians	
Applicant name	West Sussex County Council	
Applicant contact tel number	01243 642105	
Any other details	For more information about this proposed TTRO please visit: https://one.network/?tm=135147190	

The application is currently being processed and you will be advised further when details are confirmed.

Yours faithfully,

West Sussex County Council

Streetworks Team

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Please be advised that West Sussex County Council has received a request for Temporary Traffic Regulation as follows:

Road Name	The Broadway	
Village/Town/Parish	Crawley, Unknown	
Specific Location	Cross Keys Junction to Haslett Avenue West, The Broadway, Crawley	
Reason for TTRO	Overnight Road Closure, required to allow Balfour Beatty to undertake carriageway repairs. Road will be closed between roundabout with Haslett Avenue West and junction with Cross Keys	
Proposed Start Date / Time	Date: 19th September 2023	Time: 20:00
Proposed End Date / Time	Date: 20th September 2023	Time: 06:00
The restriction will be effective	Night-time only from 20:00 to 06:00	
Access arrangements	Access maintained for emergency services, residents and pedestrians	
Applicant name	West Sussex County Council	
Applicant contact tel number	01243 642105	
Any other details	For more information about this proposed TTRO please visit: https://one.network/?tm=135134006	

The application is currently being processed and you will be advised further when details are confirmed.

Yours faithfully,

West Sussex County Council

Streetworks Team

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Please be advised that West Sussex County Council has received a request for Temporary Traffic Regulation as follows:

Road Name	Pound Hill Footpath Closures	
Village/Town/Parish	Crawley, Pound Hill	
Specific Location	Binney Court, Wakehams Green Drive, Hampden Close, Crawley	
Reason for TTRO	<p>Various Daytime Footpath Closures to allow CityFibre to undertake Fibre Optic Cabling:</p> <p>Binney Court 19 to 14 - 17/10/23-19/10/23 (KG042CRW-FTTH-PN413-098)</p> <p>Binney Court 27 to 30 - 23/10/23-25/10/23 (KG042CRW-FTTH-PN413-096)</p> <p>Wakehams Green Drive 11 to 29 - 23/10/23-25/10/23 (KG042CRW-FTTH-PN411-00)</p> <p>Hampden Close 16 to 2 - 25/10/23-27/10/23 (KG042CRW-FTTH-PN413-765)</p> <p>Hampden Close 17 to 9 - 30/10/23-01/11/23 (KG042CRW-FTTH-PN413-734)</p> <p>Wakehams Green Drive 29 - 06/11/23-08/11/23 (KG042CRW-FTTH-PN411-01)</p> <p>Hampden Close to Garages - 02/11/23-06/11/23 (KG042CRW-FTTH-PN413-797)</p>	
Proposed Start Date / Time	Date: 17th October 2023	Time: 08:00
Proposed End Date / Time	Date: 8th November 2023	Time: 17:00
The restriction will be effective	Day-time only from 08:00 to 17:00	
Access arrangements	Access maintained for emergency services, residents and pedestrians	
Applicant name	Lanes-I on behalf of CityFibre Metro Networks Ltd	
Applicant contact tel number	07944025491	
Any other details	For more information about this proposed TTRO please visit: https://one.network/?tm=135153342	

The application is currently being processed and you will be advised further when details are confirmed.

Yours faithfully,

West Sussex County Council

Streetworks Team

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Agenda Item 2 Appendix g

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Please be advised that West Sussex County Council has received a request for Temporary Traffic Regulation as follows:

Road Name	Prestwood Lane	
Village/Town/Parish	Ifield,	
Specific Location	Manor Farm, Prestwood Lane, Ifield	
Reason for TTRO	Daytime road closure, required to allow BT to access the overhead network. Road will be closed between Manor Farm and Prestwood Paddock	
Proposed Start Date / Time	Date: 7th November 2023	Time: 09:30
Proposed End Date / Time	Date: 7th November 2023	Time: 15:30
The restriction will be effective	Day-time only from 09:30 to 15:30	
Access arrangements	Access maintained for emergency services, residents and pedestrians	
Applicant name	Sunbelt Rentals on behalf of BT	
Applicant contact tel number	03700 500792	
Any other details	For more information about this proposed TTRO please visit: https://one.network/?tm=135189472	

The application is currently being processed and you will be advised further when details are confirmed.

Yours faithfully,

West Sussex County Council

Streetworks Team

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